



## HANLEY FARM EVENT RENTALS

The historic Hanley Farm, established in 1857 includes 37 acres of gardens and grounds surrounded by picturesque farmlands. This beautiful setting with its 19<sup>th</sup> century farmhouse, barns, water tower, and additional historic outbuildings offers the perfect backdrop for your special event. Owned and operated by the non-profit Southern Oregon Historical Society, Hanley Farm strives to provide the community with an exceptional venue at an affordable value with lots of on-site amenities. We work closely with our clients to provide excellent customer service and topnotch wedding and special event facilities. With century-old buildings and historic gardens and grounds, this is a special property for any one-of-a-kind event.

The outdoor gardens and grounds can accommodate up to 200 people. Your special event includes...

- Use of 1,200 Square Foot Covered Pavilion
- Use of Outdoor Kitchen Area
- Electricity and Running Water
- Restrooms
- Trashcans
- **Chairs** – White Resin Padded Chairs (Assorted Wooden or Metal Folding Chairs are Also Available)
- **Tables** – 5’ Rounds and Assorted Banquet Tables
- Day-Before and Day-After Event Access to Grounds (Wedding Events Only)

(Note: Tables and chairs are available for use and can be set up by renter. See separate “Furniture Available” sheet for current quantities available. All access to house, barns, and other outbuildings is strictly prohibited. Please also be aware that Hanley Farm is a working farm with active agricultural and community projects and conditions of the grounds are variable throughout the season.)

## INSURANCE AND SECURITY DEPOSIT

A certificate of insurance naming the Southern Oregon Historical Society as co-insured with \$1 million in liability is required for all rentals as is a **\$300 security deposit (this is in addition to the rental fee, see fee schedule below).** Please refer to rental contracts for payment schedule and refund policy.

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## **WEDDING PRICING**

Our wedding packages include setup and rehearsal the day before and access to the site the day after. Weddings are scheduled from May through October.

Up to 200 Guests: \$2,700

Wedding rentals include rehearsal the evening before the wedding from 5:00 pm to 7:00 pm and access to the site for cleanup the day after the wedding from 8:00 am to 11:00 am. The day of the wedding the gates will be open at 9:00 am and the event concludes by 10:00 pm. Everyone must depart by 11:00 pm.

## **CASUAL EVENT PRICING**

Casual event rentals are five hours and include two hours of setup before the event with cleanup immediately following the event. The fee schedule is as follows:

### **Weekday Casual Events (Monday through Thursday)**

Up to 200 Guests: \$1,250

Up to 100 Guests: \$650

Up to 50 Guests: \$450

### **Weekend Casual Events (Select Saturdays and Sundays – select Saturdays are those that are not considered prime wedding rental dates as determined by the Office Manager)**

Up to 200 Guests: \$1,500

Up to 100 Guests: \$800

Up to 50 Guests: \$600

## **SMALL GATHERING PRICING**

Small gathering event rentals are three hours and include two hours of setup before the event with cleanup immediately following the event. This option is made available on weekdays from 9:00 am with everyone departing before 5:00 pm Monday through Thursday (with Select Saturdays and Sundays potentially available as determined by the Office Manager). The fee schedule is as follows:

Up to 50 Guests: \$200

Less than 35 Guests: \$150

## **NON-PROFIT ORGANIZATION DISCOUNT**

The Southern Oregon Historic Society values other local non-profit organizations and offers a 20% discount to the above fee schedule to our fellow community partners. Please ask the Office Manager for eligibility and for more details.

## **HOUSE AND GARDEN TOURS**

Private tours of the Historic Hanley House and gardens are made available upon request and subject to availability for gatherings at a rate of \$5.00/person for house and garden tours or \$3.00/person for garden tours only (with a minimum fee of \$50). Two weeks advanced notice will be required for private tours. Please ask the Office Manager for more details.

## **PHOTOGRAPHY**

Hanley Farm is open to the public a number of times during the year for SOHS heritage and community programs. During these events, visitors are free to take photographs of the grounds, buildings and animals. Other than during these events, the Farm is closed to the public. Occasionally, professional and amateur photographers desire to use the Farm as a setting or backdrop for family portraits, or special event photographs, or to use the farm for architectural or landscape studies. For all such uses, the photographer must make an appointment for a specific date and time through SOHS and pay a modest use fee:

Professional Photographers will pay \$30/hr. or \$100 for a half day (4 hours). SOHS members will pay a discounted rate of \$20/hr. or \$65 for the half day.

Photo Artists and Amateur Photographers will pay \$15/hr. or \$50 for the half day. SOHS members will pay a discounted rate of \$10/hr. or \$30 for the half day.

Photographers should reserve a time and date at least 3 days in advance. To make a reservation, email the SOHS Office Manager at [officemgr@sohs.org](mailto:officemgr@sohs.org).

**Photography inside Hanley House is not permitted without specific prior approval.**

## **ADDITIONAL SETUP/CLEANUP TIME**

Additional time for event setup and/or cleanup may be available at a rate of \$25/hour subject to availability. Please contact the Office Manager for further information

## **PARKING**

Parking is currently limited to 60 cars and 2 busses. If to exceed that number, car pool arrangements must be made.